

NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY

A GOVERNING BOARD MEETING WILL BE HELD ON May 11, 2022, at 5:15 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”).

THE CMT USED WILL BE THE FOLLOWING:

Join Zoom Meeting

<https://us02web.zoom.us/j/74889370053?pwd=SEx5YkQwcVp4NTIxMkQxN2tKdTIadz09>

Meeting ID: 748 8937 0053

Passcode: FORZA

One tap mobile

+13017158592,,74889370053#,,,,*846451# US (Washington DC)

+13126266799,,74889370053#,,,,*846451# US (Chicago)

Dial by your location

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 748 8937 0053

Passcode: 846451

Find your local number: <https://us02web.zoom.us/j/74889370053?pwd=SEx5YkQwcVp4NTIxMkQxN2tKdTIadz09>

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN-PERSON AT THE FOLLOWING ADDRESS:

**Parrish Charter Academy
8605 Erie Road
Parrish, FL 34219**

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT

PO Box 830

Parrish, FL 34219

Info@FORZAedu.com

727-642-9319

THE MEETING WILL INCLUDE INFORMATION REGARDING PARRISH CHARTER ACADEMY. ALL BOARD PACKETS ARE DISTRIBUTED TO THE BOARD TO REVIEW PRIOR TO THE SCHEDULED MEETING.

- I. Call to Order and Roll Call:** The board meeting was called to order at 5:15 p.m. by Mark McCabe.

School Board:

Mark McCabe President
Helen Deitrich VP

FORZA:

Chuck Malatesta CEO
Will Staros RVP
Misty Doyle Regional Director
Trine Alfaro Marketing
Rafael Mestre Accounting

PCA:

Dawn Patterson Principal

Parent/School Liaison:

Dawn Patterson

Public/Other:

Dr. Valerie Hyer

- II. Approval of Agenda:**

Mark made a motion to approve the agenda. Helen seconded the motion and the motion passed unanimously.

- III. Approval of Minutes: February 9, 2022**

Mark asked if there were any revisions to the minutes. Helen stated she reviewed them and they were fine. Mark made a motion to approve the minutes. Helen seconded the motion and the motion was passed unanimously.

- IV. Old Business: None**

- V. New Business:**

- A. Treasurer's Report:**

Rafael gave an overview of the financials and asked the board if there were any questions. The board did not have any questions.

- B. Approve and Execute Financials: January 2022, February 2022 and March 2022**

Mark made a motion to approve the financials from January 2022 – March 2022. Helen seconded the motion and the motion passed unanimously.

- C. Approve New Member to the Board**

Mark introduced Gwen DaPapore and Mr. Malatesta stated that Gwen has been involved in education for over 40 years with experience in traditional public school, private, and charter. He stated she will be a great asset to PCA. Helen made a motion to approve the new board member and mark seconded the motion. The motion was passed unanimously.

D. Approve Engagement Letter for Annual Audit

Mark stated that he is recommending the same audit firm used in previous years due to there timeliness and they have not increased the cost. Mark made a motion to approve the engagement letter for the annual audit. Helen seconded the motion and the motion passed unanimously.

E. Approve Evaluations of School Administration by the Board of Directors

Mr. Malatesta thanked the board for taking the time to complete the principal evaluation and noted that Mrs. Patterson earned a highly effective score on her evaluation. Mark and Helen congratulated her on this accomplishment.

F. Approve Evaluations of School Administration by FORZA

Mr. Malatesta stated Mrs. Pattersons evaluation from FORZA is in line with the boards evaluation.

G. Approve ESP 2021-2022 Evaluation by the PCA Board

Mr. Malatesta thanked the board for completing the annual ESP evaluation. He stated that FORZA reviews the evaluation carefully to see how they can improve each year. Mark made a motion to approve the administration evaluation by the board, FORZA, and the ESP evaluation. Helen seconded the motion and the motion passed unanimously.

H. Approve Parrish Charter Academy Preschool

Mr. Malatesta stated the benefits of having a few sections of preschool on the campus which will assist with those students feeding into kindergarten. He stated Misty Doyle can submit the necessary documents to apply and the projected opening date would be August 1, 2022. Helen made a motion to approve applying for the preschool. Mark seconded the motion and the motion passed unanimously.

I. Approve Nighttime Cleaning Vendor

Mrs. Patterson stated the new company is night and day from the old company. Mr. Malatesta stated the issues the school had throughout the year with the initial nighttime cleaning company and more recently with CityWide. The new company is on a trail basis until the contract is approved by the board. Mrs. Patterson recommended DWN. Helen made a motion to approve DWN as the new nighttime cleaning vendor. Mark seconded the motion and the motion passed unanimously.

VI. Reports:

A. Principal's Report: Mrs. Patterson

B. FORZA Education Management Report: Mr. Staros

VII. Public Comment: Mr. Malatesta asked Dr. Hyer if she had any questions or comments. She stated that she does not at this time and mentioned the meeting was very interesting & informative.

VIII. Comments from the Board: (non-agenda items only)

Mark commented that everyone is doing a great job and reminded Mrs. Patterson to send him the dates for when the teachers return in August so he can plan on being there on the first day to kickoff the school year and say a few words.

IX. Reconfirmation of Next Meeting Date: August 3, 2022

X. Adjournment: Helen made a motion to adjourn the meeting at 5:50 p.m. Mark seconded the motion and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting; however, will follow-up with any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy Website: PCAEDU.ORG