

**NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY**

A GOVERNING BOARD MEETING WILL BE HELD ON AUGUST 4, 2021 at 5:15 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000  
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT, OR, IN-PERSON AT THE FOLLOWING ADDRESS:

Parrish Charter Academy  
8605 Erie Road  
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT  
PO Box 830  
Parrish, FL 34219  
[Info@FORZAedu.com](mailto:Info@FORZAedu.com)  
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

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**MINUTES**

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**I. Call to Order and Roll Call**

The meeting was called to order by Helen at 5:23 p.m.

**FORZA EDU**

Chuck Malatesta, CEO  
Rafael Mestre, Accountant

**PCA Board**

Mark McCabe, President  
Helen Deitrich, VP

**PCA Staff**

Will Staros, Principal

**II. Approval of Agenda**

Helen made a motion to approve the agenda. Mark seconded the motion and the motion passed unanimously

**III. Approval of Minutes:**

Helen made a motion to approve the minutes from the June 2 board meeting. Mark seconded the motion and the motion passed unanimously.

**A. June 2, 2021**

**IV. Old Business: None**

## V. **New Business**

### A. **Treasurer's Report**

Rafael gave his report regarding the financials and asked if the board had any questions. There were no questions.

### B. **Approve and Execute Financials for May and June 2021**

Helen made a motion to approve the financials for May and June. Mark seconded the motion and the motion passed unanimously.

### C. **Approve Revised School Calendar**

Mrs. Patterson explained a few revisions to the calendar. Mark made a motion to approve the revised school calendar. Helen second the motion and the motion passed unanimously.

### D. **Approve Staff Handbook and Student/Parent Handbook**

Mr. Malatesta stated that each year the handbooks get revised based on things that have changed or situations that have occurred throughout the school year. Mark made a motion to approve the revised handbooks. Helen seconded the motion and the motion passed unanimously.

### E. **Approve Mental Health Awareness Plan**

Mrs. Patterson gave a brief explanation on the mental health awareness plan. Helen made a motion to approve the mental health awareness plan. Mark seconded the motion and the motion passed unanimously.

### F. **Approve Landscaping Vendor**

Mr. Malatesta reviewed the vendors and prices that were submitted for landscaping services.

- Oak Leak Landscaping-\$1,800
- Cove Park Landscaping-\$1,050
- Vance Group-\$3,200
- Gus Gardens-\$1,775
- Ward Landscaping-\$1,900

Mark commented on reviewing all the proposals and recommended Gus Gardens. Helen agreed. Mark made a motion to approve Gus Gardens as the new landscaping vendor to begin Sept. 1, 2021. Helen seconded the motion and the motion passed unanimously.

## VI. **Reports**

**A. Principal's Report**

**B. FORZA Education Management Report**

**VII. Public Comment-None**

**VIII. Comments from the Board (non-agenda items only) \* None**

**IX. \* Reconfirmation of Next Meeting Date: November 10, 2021**

**X. \*Adjournment**

Mark made a motion to adjourn at 5:46 p.m. Helen seconded the motion and the motion passed unanimously.

*\*Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

*\*\*The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy: [PCAedu.org](http://PCAedu.org)