

**NOTICE OF GOVERNING BOARD MEETING FOR
PARRISH CHARTER ACADEMY, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON MAY 3, 2023, at 5:15 p.m., UTILIZ-
ING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”).
THE CMT USED WILL BE THE FOLLOWING:

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/84874666415?pwd=dko3WVGZ1a3ITS21IM0lmMjg0UUdYUT09>

[Meeting ID: 848 7466 6415](#)

[Passcode: p3Frze](#)

[One tap mobile](#)

[+13017158592,,84874666415#,,,,*521039# US \(Washington DC\)](#)

[+13092053325,,84874666415#,,,,*521039# US](#)

[Dial by your location](#)

[+1 301 715 8592 US \(Washington DC\)](#)

[+1 309 205 3325 US](#)

[+1 312 626 6799 US \(Chicago\)](#)

[+1 646 558 8656 US \(New York\)](#)

[+1 646 931 3860 US](#)

[+1 346 248 7799 US \(Houston\)](#)

[+1 360 209 5623 US](#)

[+1 386 347 5053 US](#)

[+1 564 217 2000 US](#)

[+1 669 444 9171 US](#)

[+1 669 900 9128 US \(San Jose\)](#)

[+1 719 359 4580 US](#)

[+1 253 215 8782 US \(Tacoma\)](#)

[Meeting ID: 848 7466 6415](#)

[Passcode: 521039](#)

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN-PERSON
AT THE FOLLOWING ADDRESS:

**PARRISH CHARTER ACADEMY
8605 Erie Road | Parrish, FL 34219**

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING OR TO PROVIDE IN-
FORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

**FORZA EDUCATION MANAGEMENT
PO Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319**

THE MEETING WILL INCLUDE INFORMATION REGARDING
PARRISH CHARTER ACADEMY. ALL BOARD PACKETS ARE DISTRIBUTED TO THE
BOARD TO REVIEW PRIOR TO THE SCHEDULED MEETING.

MINUTES

I. Call to Order and Roll Call:

Mark McCabe called the meeting to order at 5:15 PM.

School Board:

Mark McCabe P

Gwen DaPore S

FORZA:

Chuck Malatesta CEO

Rafael Mestre Building Hope

PCA:

Dawn Patterson Principal

Parent/School Liaison:

Dawn Patterson

Public/Other: None

II. Approval of Agenda:

Mr. Malatesta recommended the addition of agenda item J to approve the revised school calendar. Mark made a motion to approve the amended agenda. Gwen seconded the motion and the motion passed unanimously.

III. Approval of Minutes: FEBRUARY 1, 2023

Gwen made a motion to approve the minutes. Mark seconded the motion and the motion passed unanimously.

IV. Old Business: N/A

V. Public Comment: None

VI. New Business:

A. Treasurer's Report:

Rafael gave his summary report on the financials and asked if there were any questions. Mark asked why there is such a large discrepancy between the projected and actual on some of the line items. Rafael explained that the projected budgets are typically completed in January and a lot of things can change in that time frame. He also stated that he noticed some of the expenses were not coded in the correct line items and that he would be fixing this.

B. Approve and Execute Financials: February 2023 and March 2023

Mark made a motion to approve the financials. Gwen seconded the motion and the motion passed unanimously.

C. Approve Revised Management Agreement with FORZA Education Management

Mr. Malatesta stated that FORZA is working on a new charter school application in Manatee County and as they are creating new documents for the application they would be revising many of the current schools documents as well to make them more current. The revised documents were created by FORZA and the Arnold Law. Mr. Malatesta asked if there were any questions regarding the revised management agreement. Mark stated that he reviewed everything prior to the board meeting and does not have any questions. Mark made a motion to approve the revised management agreement. Gwen seconded the motion and the motion passed unanimously.

D. Approve Revised Board of Directors Conflict of Interest, Anti-Nepotism, and Ethics Policy

Mr. Malatesta stated that this is another document that has been reviewed and revised by FORZA and the Arnold Law firm. Gwen made a motion to approve the revised board conflict of interest policy. Mark seconded the motion and the motion passed unanimously.

E. Approve ESP Evaluation

Mr. Malatesta thanked the board for taking the time to complete the ESE evaluation. Mark made a motion to approve the ESE evaluation. Gwen seconded the motion and the motion passed unanimously.

F. Approve Board & FORZA Principal Evaluations

Mr. Malatesta thanked the board for completing the principal evaluation. He asked the board and Mrs. Patterson if anyone had any questions and they did not. Gwen made a motion to approve the principal evaluation. Mark seconded the motion and the motion passed unanimously.

G. Approve Investment Policy

Mr. Malatesta stated that FORZA has been working with the school bond attorney and Building Hope regarding investing some of the bond proceeds to generate additional unrestricted revenue that can be used for any purpose. He stated that the cost to convert the athletic field is approximately \$550,000 and that these funds can be used for this project and also to help build a gymnasium in the future. The cost for a gymnasium is approximately \$2.5M. Mr. Malatesta

asked if there were any questions and Mark stated that his questions were answered in the previous board meetings.

H. Approve Auditor Engagement Letter

Mr. Malatesta stated that the auditor engagement letter is from the same auditor the school has been using for a few years now. He also stated that the cost is the same as last year. He asked if there were any questions and they stated they do not have any. Gwen made a motion to approve the audio engagement letter. Mark seconded the motion and the motion passed unanimously.

I. Approve Intent to Renew Charter Contract with Manatee County Schools

Mr. Malatesta stated that the charter contract with Manatee County ends next year and that they need board approval to begin the application process. He stated that application process is a great deal of work and the executive team would like to begin the process as soon as possible. Gwen made a motion to approve the intent to renew the charter contract with Manatee County. Mark seconded the motion and the motion passed unanimously.

VII. Reports:

A. Principal's Report:

B. FORZA Education Management Report:

VIII. Comments from the Board: (non-agenda items only)

Mark stated that he would like the school to go on a field trip next year to the Ringling Museum in Sarasota. He stated it would be a great experience for the children and offered to chaperone.

IX. Reconfirmation of Next Meeting Date: AUGUST 2, 2023

Mr. Malatesta reconfirmed the next meeting date.

X. Adjournment

Mark made a motion to adjourn the meeting at 6:01 PM.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

PARRISH CHARTER ACADEMY Website: PCAEDU.ORG