

NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY

A GOVERNING BOARD MEETING WILL BE HELD ON JUNE 2, 2021, at 5:15 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT, OR, IN-PERSON AT THE FOLLOWING ADDRESS:

Parrish Charter Academy
8605 Erie Road
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT
PO Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

MINUTES

*Board packets are delivered to the board to review prior to the board meetings.

I. Call to Order and Roll Call

The meeting was called to order at 5:16 p.m.

Board

Mark McCabe, President

Helen Deitrich, VP

Adaer Carreno Lopez, Secretary

FORZA

Chuck Malatesta, CEO

Pepar Anspaugh, COO

Misty Doyle, Regional Director

Rafael Mestre, Accountant

PCA

Dawn Patterson, Principal

II. Approval of Agenda

Mark made a motion to approve the agenda. Helen seconded the motion and the motion passed unanimously.

III. Approval of Minutes:

Mark made a motion to approve the previous minutes. Helen seconded the motion and the motion passed unanimously.

- A. **April 7, 2021**
- B. **May 17, 2021**

IV. Old Business: N/A

V. New Business

A. Treasurer's Report

Rafael gave a summary report on the financials.

B. Approve and Execute Financials for March and April 2021

Helen made a motion to approve and execute the financials for March and April. Adaer seconded the motion and the motion passed unanimously.

C. Approve Facilities Purchase Opportunity

Mr. Malatesta gave an overview of the school expansion project and the purchase opportunity. The school has been added to the lawsuit involving a neighbor and the owner of the school property. The owners attorney team will be resolving the matter. The school is in the process of purchasing the facilities from the owner. Helen asked when construction will begin and when the anticipated completion date will be? Mr. Malatesta stated that the owner is seeking other contractor bids due to the increase in materials and supplies due to the pandemic. Mr. Malatesta anticipates construction to begin in the next month or so with a completion date in May or June of 2022. There were no other questions regarding the purchase opportunity. Mark made a motion to approve the facilities purchase opportunity. Helen seconded the motion and the motion passed unanimously.

D. Approve Instructional Model for the 21-22 School Year

Mr. Malatesta stated that all FORZA schools are planning to return to in-person instruction for the 21-22 school year. FORZA is working on new guidelines that will be released to parents in July. The guidelines will be based on current or revised CDC guidelines and any other FLDOE state mandates. Adaer made a motion to approve the instructional model for the 21-22 school year. Helen seconded the motion and the motion passed unanimously.

E. Approve Evaluations of School Administration by the Board of Directors

Mr. Malatesta stated the board is required to evaluate the school administration each year. He thanked the board for taking the time to evaluate the administration. Helen made a motion to approve the evaluations for the school administration. Adaer seconded the motion and the motion passed unanimously.

F. Approve Evaluations of School Administration by FORZA

Mr. Malatesta stated the the school administration evaluations completed by FORZA have been presented and reviewed with the administration. Mark made a motion to approve the evaluations of school administration by FORZA. Helen seconded the motion and the motion passed unanimously.

G. Approve ESP 2020-2021 Evaluation by the PCA Board

Mr. Malatesta thanked the board for taking the time to evaluate the ESP. He stated the feedback is invaluable. Helen made a motion to approve the ESP evaluation of FORZA. Mark seconded the motion and the motion passed unanimously.

H. Approve PCA Wellness Policy

Mr. Malatesta explained that PCA is working on their National School Lunch program application and a Wellness Policy was needed to be created as part of the application process. Mark asked where the the template for this application came from? He felt the document was too long and convoluted. Mr. Malatesta stated that it is a state form

that is revised based on specific school information. Mark made a motion to approve the Wellness policy. Helen seconded the motion and the motion passed unanimously.

I. Approve FORZA to change Health Benefits Broker

Mark stated that our schools have been with HUB International since 2013 and that it was time for a change. The board would like FORZA to proceed with changing health benefits brokers in an effort to improve the plans for employees and improve employee and employer costs. Helen made a motion to approve FORZA to change health benefits brokers. Mark seconded the motion and the motion passed unanimously.

VI. Reports:

A. Principal's Report

B. FORZA Education Management Report

VII. Public Comment-None

VIII. Comments from the Board (non-agenda items only) *

Mark made a comment regarding the 97%-98% student retention. He stated that it's a testament to FORZA, the administration team and all of the faculty and staff. Helen also made a comment stating that she was happy to see the return of field trips for the 21-22 school year.

IX. * Reconfirmation of Next Meeting Date: August 4, 2021

X. *Adjournment

Mark made a motion to adjourn at 5:40 p.m. Adaer seconded the motion and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy: PCAedu.org