

**NOTICE OF GOVERNING BOARD MEETING FOR
PARRISH CHARTER ACADEMY, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON FEBRUARY 1, 2023, at 5:15 p.m.,
UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”).

THE CMT USED WILL BE THE FOLLOWING:

[Join Zoom Meeting](#)

<https://us02web.zoom.us/j/84874666415?pwd=dko3WVGZ1a3ITS21IM0lmMjg0UUdYUT09>

[Meeting ID: 848 7466 6415](#)

[Passcode: p3Frze](#)

[One tap mobile](#)

[+13017158592,,84874666415#,,,,*521039# US \(Washington DC\)](#)

[+13092053325,,84874666415#,,,,*521039# US](#)

[Dial by your location](#)

[+1 301 715 8592 US \(Washington DC\)](#)

[+1 309 205 3325 US](#)

[+1 312 626 6799 US \(Chicago\)](#)

[+1 646 558 8656 US \(New York\)](#)

[+1 646 931 3860 US](#)

[+1 346 248 7799 US \(Houston\)](#)

[+1 360 209 5623 US](#)

[+1 386 347 5053 US](#)

[+1 564 217 2000 US](#)

[+1 669 444 9171 US](#)

[+1 669 900 9128 US \(San Jose\)](#)

[+1 719 359 4580 US](#)

[+1 253 215 8782 US \(Tacoma\)](#)

[Meeting ID: 848 7466 6415](#)

[Passcode: 521039](#)

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN-PERSON
AT THE FOLLOWING ADDRESS:

**PARRISH CHARTER ACADEMY
8605 Erie Road | Parrish, FL 34219**

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING OR TO PROVIDE IN-
FORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

**FORZA EDUCATION MANAGEMENT
PO Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319**

THE MEETING WILL INCLUDE INFORMATION REGARDING

MINUTES

I. Call to Order and Roll Call:

Mark McCabe called the meeting to order at 5:19 PM and conducted a roll call of meeting participants.

School Board:

Mark McCabe- President

Helen Deitrich- Vice President

FORZA:

William Staros- Regional VP

Trine Alfaro- Marketing Director

Chuck Malatesta- CEO

Rafel Mastre- Building Hope- Finance

PCA:

Dawn Patterson- Principal

Parent/School Liaison:

Dawn Patterson- Principal

Public/Other:

Brad and Sydney Moran- PCA Parents

II. Approval of Agenda:

Mark McCabe made a motion to approve the agenda. The motion was seconded by Helen Deitrich and the motion passed unanimously.

III. Approval of Minutes: NOVEMBER 2, 2022

IV. Mark McCabe made a motion to approve the Minutes from the November 2, 2022 meeting. The motion was seconded by Helen Deitrich and the motion passed unanimously.

V. **Old Business:** None

VI. **New Business:**

A. Treasurer's Report:

Rafel Mastre reported that the school financials are doing well and the school as a projected fund balance surplus of 189K.

B. Approve and Execute Financials: November 2022 and December 2022:

The Board reviewed the monthly financials for November and December and inquired about moving the cost of legal fees to a different category or title instead of including it in the Board Expenses line item. Rafael will explore the possible line items in which to categorize it. Mark made a motion to approve and execute the financials for November and December. Helen seconded the motion and the motion passed unanimously.

C. Approve Tentative 23-24 School Budget:

The Board received and reviewed the projected budget and received a summary overview from Rafael Mastre. There is an increased enrollment projection to 736 students for the 2023-2024 school year, which provides additional FEFP funding from FLDOE. Additionally, there is some remaining ESSER funding available for reimbursement of curriculum needs. Employee salaries and curriculum account for the largest expenses for the school. The budget includes current and future bond requirement and totals for the schools expansion projects. As a result, the school will see a projected net excess of 175K for the year. Mark McCabe made a motion to approve the projected budget. Helen Deitrich seconded the motion, which passed unanimously.

D. Approve Tentative 23-24 Enrollment Projection:

The schools projected enrollment is set at 736 students for the 2023-2024 school year. Helen Deitrich made a motion to approve the projected enrollment. Mark McCabe seconded the motion, which passed unanimously.

E. Approve Tentative 23-24 Instructional Calendar:

The Board received and reviewed the tentative instructional calendar prior to the meeting to confirm 180 instructional days for students. Mark McCabe made a motion to approve the calendar and Helen Deitrich seconded the motion, which passed unanimously.

F. Approve 23-24 Board of Directors Meeting Schedule:

The Board received and reviewed the Board of Directors meeting schedule prior to the meeting. Mark McCabe made a motion to approve the schedule and Helen Deitrich seconded the motion, which passed unanimously.

G. Approve School Policy Update 1- Bathroom/Locker room Policy

H. Approve School Policy Update 2- Online educational Services Policy

I. Approve School Policy Update 3- Parental Complaints Related to HB 1557

Following a review of the new statutes and the school proposed handbook language, Helen Deitrich made a motion to collectively and concurrently approve agenda items G, H, I. Mark McCabe seconded the motion, which passed unanimously.

VII. Reports:

A. Principal's Report

VIII. Public Comment

Following the Principals Report, Mark McCabe made a motion to move Public Comment up to provide the parents in attendance an opportunity to speak early since they had been waiting to do so. Helen Deitrich seconded the motion, which passed unanimously.

Brad and Sydney Moran, parents of three PCA students, came to the meeting to express their concerns about an incident that occurred on Monday, January 30, 2023.

Dawn Patterson met with the parents on Tuesday, January 31, and heard their concerns. She then shared the meeting notes with William Staros, FORZA Regional Vice President. Following this discussion, the following changes/updates have been made by Parish Charter Academy.

1. The employee was reprimanded.
2. The front office staff will be retrained in the proper protocol of securing the parents ID and running it through the system before students are called to the office.
3. The school will purchase a camera/speaker for the outside entry where visitors will show ID before being allowed entry to the lobby.
4. The school will revise its handbook language to be more explicit in the process for school entry.
5. The school will work to ensure the students and the family are provided mental health resources.

The parents acknowledged and thanked the school for making such prompt changes and for allowing them to speak to the Board about their concerns. The Board thanked the parents for sharing the information and stated they will follow up with them.

B. FORZA Education Management Report

I. Comments from the Board: (non-agenda items only):

None

II. Reconfirmation of Next Meeting Date: MAY 3, 2023.

Mark McCabe made a motion to approve the May 3, 2023 meeting date. Helen Deitrich seconded the motion, which passed unanimously.

III. Adjournment:

Helen Deitrich made a motion to adjourn the meeting at 6:05 PM. Mark McCabe seconded the motion, which passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

PARRISH CHARTER ACADEMY Website: PCAEDU.ORG