

**NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY,
INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON November 10, 2021, at 5:15 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT, OR, IN-PERSON AT THE FOLLOWING ADDRESS:

Parrish Charter Academy
8605 Erie Road
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT
PO Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

MINUTES

I. Call to Order and Roll Call

The meeting was called to order by Helen at 5:15 p.m.

School Board:

Mark McCabe	President
Helen Deitrich	Vice President

FORZA:

Chuck Malatesta	Chief Executive Officer
Misty	Regional Director of Education
Trine	Director of Marketing
Rafael	Accounting

PCA:

Dawn Patterson	Principal
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II. Approval of Agenda:

Helen made a motion to approve the agenda. Mark seconded the motion and the motion passed unanimously.

III. Approval of Minutes:

Mark Made a motion to approve the minutes. Helen seconded the motion and the motion passed unanimously.

A. August 4, 2021

B. September 20, 2021

IV. Old Business: None

V. New Business

A. Treasurer's Report

Rafael gave an overview of the financials. There were no questions from the board.

B. Approve and Execute Financials for July, August and September 2021

Helen made a motion to approve and execute the financials for July, August, and September. Mark seconded the motion and the motion passed unanimously.

C. Approve Enrollment Periods for the 2022-2023 School Year

Mr. Malatesta explained that the enrollment periods are the same as last year with revised dates. Each enrollment period is approximately 30 days. Mark made a motion to approve the enrollment periods. Helen seconded the motion and the motion passed unanimously.

D. Approve Night Time Cleaning Contract

Mr. Malatesta gave a brief summary on the RFP process and reviewed the proposals. He stated that FORZA is recommending City Wide Facility Solutions based on the proposals submitted and the additional information provided. Mark made a motion to approve City Wide as the new nighttime cleaning company. Helen seconded the motion and the motion passed unanimously.

E. Review and Approve the ESSER III American Recovery Act Grant Plan

Mr. Malatesta and Mrs. Patterson gave a brief description of the ESSER Grant and some of the expenses submitted. Mr. Malatesta stated that he would send a copy of the grant document so the board can review the allowable expenses submitted. Helen made a motion to approve the ESSR III Grant Plan. Mark seconded the motion and the motion passed unanimously.

F. Review the updated Instructional Continuity Plan (ICP) and Approve the webpage publication of the Instructional Continuity Plan for Public Comment

Mr. Malatesta stated that Mark and Helen were aware of the ICP due to the previous board meetings prior. Helen made a motion to approve PCA's ICP Plan. Mark seconded the motion and the motion passed unanimously.

G. Approve FORZA to work with Building Hope to Secure Funding and Begin PH2 Construction

Mr. Malatesta explained that Building Hope is willing to assist us with the following:

1. Purchase three acres from Robert Cambo which is needed for PH2 parking and stacking.
2. Purchase 5.92 acres from Mike Armstrong which is needed for future growth. (Neighbor)
3. Secure funding to install nine modular classrooms and one cafeteria modular which will accommodate the growth for the 22-23 school year.
4. Secure funding to complete the necessary on and off site improvements which are required to be completed prior to the 22-23 school year.

Helen asked what the school would use the 5.92 acres for. Mr. Malatesta stated it would be used to build the next facility and additional recreation spaces. Helen made a motion to approve FORZA to work with Building Hope to secure the necessary funding to complete the PH2 projects stated by Mr. Malatesta. Mark seconded the motion and the motion passed unanimously.

VI. Reports

A. Principal's Report

B. FORZA Education Management Report

VII. Public Comment: None

VIII. Comments from the Board (non-agenda items only) Helen thanked FORZA and Mrs. Patterson for continuing to go above and beyond during the pandemic.

IX. * Reconfirmation of Next Meeting Date: February 9, 2022

Mr. Malatesta stated that future board meetings will be held in person and via ZOOM.

X. ***Adjournment**

Mark made a motion to adjourn at 5:49 p.m. Helen seconded the motion and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy Website: PCAEDU.ORG