

**NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY, INC.**

A GOVERNING BOARD MEETING WILL BE HELD ON AUGUST 12, 2020 at 4:00 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000  
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN PERSON.

8605 Erie Road  
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT  
P.O. Box 830  
Parrish, FL 34219  
[Info@FORZAedu.com](mailto:Info@FORZAedu.com)  
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

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**MINUTES**

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**I. Call to Order and Roll Call**

The board meeting was called to order by Mark McCabe at 4:01 p.m.

**Board:**

Mark McCabe	President
Helen Deitrich	VP
Adaer Carreño	Secretary

**FORZA**

Chuck Malatesta	CEO
Gwen DaPore	Executive Director
Misty Doyle	Director
Dermot Hennessy	Marketing
Rafael Mestre	Finance

**Parrish Charter Academy**

Dawn Patterson Principal

Parent Liaison-Nicole LoGrande

\*All documents were sent to the board for review prior to the board meeting.

**II. Approval of Agenda**

Helen made a motion to approve the agenda. Adaer seconded the motion and the motion was passed unanimously.

**III. Approval of Minutes:**

Mark made a motion to approve the minutes from the previous board meeting. Helen seconded the motion and the motion was passed unanimously.

**IV. Old Business: N/A**

**V. New Business**

**A. Treasurer's Report**

Rafael gave a detailed summary of the financials. There were no questions from the board.

**B. Approve and Execute Financials for May and June 2020**

Mark made a motion to approve the financials for May and June. Adaer seconded the motion and the motion was passed unanimously.

**C. Approve Revised School Calendar**

The school calendar was revised to accommodate the late start due to COVID-19. Helen made a motion to approve the revised calendar. Mark seconded the motion and the motion passed unanimously.

**D. Approve Innovative State Plan**

The plan was created by FORZA Education Management, Mrs. Patterson, and the board of directors. Adaer made a motion to approve PCA's Innovative State Plan. Mark seconded the motion and the motion passed unanimously.

**E. Approve Parent & Student and Virtual Guidelines**

The Parent-Student and Virtual Guidelines were created by FORZA Education Management, Mrs. Patterson, and the board of directors. The guidelines are subject to change as the CDC and state guidelines change. Helen made a motion to approve the guidelines. Adaer seconded the motion and the motion passed unanimously.

**F. Approve Employee and Student Policy Documents**

The Employee and Student Policy documents were created by FORZA Education Management, Mrs. Patterson, and the board of directors. Mark made a motion to approve the policies. Helen seconded the motion and the motion passed unanimously.

**G. Approve Use Agreement with FORZA Child Development Center**

The board of directors reviewed the FORZA Child Development Center Use Agreement prior to the board meeting. There were no questions regarding the Use Agreement. Helen made a motion to approve the Agreement. Adaer seconded the motion and the motion passed unanimously.

**VI. Reports**

**A. Principal's Report**

**B. FORZA Education Management Report**

**VII. Public Comment-None**

**VIII. Comments from the Board (non-agenda items only) \***

Mark made a comment thanking FORZA for deferring payments on the loan from FORZA until September 15, 2021 as we make adjustments due to COVID-19.

**IX. \* Reconfirmation of Next Meeting Date: December 9, 2020**

**X. \*Adjournment**

Mark made a motion to adjourn at 4:58 p.m. Adaer seconded the motion, and the motion passed unanimously.

*\*Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

*\*\*The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy Website: [PCAEDU.ORG](http://PCAEDU.ORG)