

NOTICE OF GOVERNING BOARD MEETING FOR PARRISH CHARTER ACADEMY, INC.

A GOVERNING BOARD MEETING WILL BE HELD ON JUNE 10, 2020 at 4:00 p.m., UTILIZING COMMUNICATIONS MEDIA TECHNOLOGY (“CMT”). THE CMT USED WILL BE THE FOLLOWING CONFERENCE CALL-IN NUMBER:

605-475-4000
Access Code-527036#

INTERESTED PERSONS MAY EITHER ATTEND THIS MEETING VIA CMT OR IN PERSON.

8605 Erie Road
Parrish, FL 34219

FOR ADDITIONAL INFORMATION REGARDING THIS MEETING, OR, TO PROVIDE INFORMATION TO BE CONSIDERED AT THIS MEETING, PLEASE CONTACT:

FORZA EDUCATION MANAGEMENT
P.O. Box 830
Parrish, FL 34219
Info@FORZAedu.com
727-642-9319

THE MEETING WILL INCLUDE PERTINENT DISCUSSIONS/MATTERS PERTAINING TO PARRISH CHARTER ACADEMY.

Minutes

I. Call to Order and Roll Call

The board meeting was called to order by Mark McCabe at 4:02 p.m.

Board:

Mark McCabe President
Helen Deitriech VP
Adaer Carreño Secretary

FORZA

Chuck Malatesta CEO
Misty Doyle Director
Dermot Hennessy Marketing
Rafael Mestre Finance

Parrish Charter Academy

Dawn Patterson Principal

*All documents were sent to the board for review prior to the board meeting.

II. Approval of Agenda

Mr. Malatesta notified the board of an item that was added to the agenda.

A. Review & Approve Threat Assessment Policy and Procedure document.

Mark made a motion to approve the agenda with the revised change. Helen seconded the motion and the motion was passed unanimously.

III. Approval of Minutes: April 1, 2020

Helen made a motion to approve the minutes from the April 1 board meeting. Mark seconded the motion and the motion was passed unanimously.

IV. Old Business: N/A

V. New Business

A. Review & Approve Threat Assessment Policy and Procedure document.

Mark made a motion to approve the Threat Assessment Policy and Procedure document. Adaer seconded the motion and the motion was passed unanimously.

B. Treasurer's Report

Rafael gave a detailed summary of the financials. There were no questions from the board.

C. Approve and Execute Financials for March and April 2020

Helen made a motion to approve the financials for March and April. Adaer seconded the motion and the motion was passed unanimously.

D. Approve Lease Amendment

Mr. Malatesta explained the Lease Amendment was due to opening the school late for the 19-20 school year. The rent will not be increasing for the 20-21 school year. The rent will be the same amount as year 1. Mark made a motion to approve the Lease Amendment. Helen seconded the motion and the motion passed unanimously.

E. Approve Revised Instructional Calendar for 2020-2021 School Year

Mr. Malatesta stated the school district approved the schools request to change the five ½ day Professional Development Days to full days. This will allow the teachers to have more time for trining, planning, and preparing. Helen made a motion to approve the revised Instructional Calendar for the 20-21 school year. Mark seconded the motion and the motion passed unanimously.

F. Approve Evaluations of School Administration by the Board of Directors

Mr. Malatesta and Mrs. Patterson thanked the board for completing the School Administration Evaluation. Helen made a motion to approve the School Administration Evaluation. Mark seconded the motion and the motion passed unanimously.

G. Approve Evaluations of School Administration by FORZA

Mrs. Patterson thanked FORZA for completing the School Administration Evaluation. Helen also thanked FORZA for completing the evaluation. Helen made a motion to approve the School Administration Evaluation competed by FORZA. Adaer seconded the motion and the motion was passed unanimously.

H. Approve ESP 2019-2020 Evaluation by the PCA Board

Mr. Malatesta thanked the board for completing the ESP Evaluation. He stated the feedback is helpful to learn more about areas they can improve. Mark made a motion to approve the ESP Evaluation. Helen seconded the motion and the motion was passed unanimously.

I. Summary of Parent Surveys

Misty gave a summary report on the Parent Survey. She stated the percent of returned surveys was lower than normal most likely due to COVID-19. She stated overall parents were very happy with the school, teachers, and the principal. Recommendation from parents: Additional clubs and extended participation time, additional monitoring in the halls, waiting to walk students back to the classroom the first several weeks, and vegan options for food service.

J. Approve Mental Health Plan for the 20-21 School Year

The board received a copy of the mental health plan to review prior to the scheduled board meeting. Helen made a motion to approve the mental health plan. Mark seconded the motion and the motion was passed unanimously.

VI. Reports

A. Principal's Report

B. FORZA Education Management Report

VII. Public Comment-N/A

VIII. Comments from the Board (non-agenda items only) * None

IX. * Reconfirmation of Next Meeting Date: August 12, 2020

X. *Adjournment

Mark made a motion to adjourn at 4:57 p.m. Adaer seconded the motion and the motion was passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up with the recording secretary prior to the beginning of the meeting. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

Parrish Charter Academy Website: PCAEDU.ORG