MINUTES from 7-9-25 Annual Board Meeting

Gulf Coast Charter Academy
Oak Creek Charter School
Parrish Charter Academy
North River Charter Academy

I. **Call to Order and Roll Call:**
The meeting was called to order at 4:00 p.m. by Mark McCabe.

School Board:

Mark McCabe	President
Helen Deitriech	VP
Brett Baugh	Secretary
Frank Zhou	Board Member

FORZA:

Chuck Malatesta	CEO
William Staros	COO
Jenna Hodgens	Educational Consultant
Dawn Patterson	Academic Specialist
Charity Zawatski	Academic Specialist
Trine Alfaro	Director of Marketing
Richard Moreno	Finance

Charter Schools:

Amanda Roberts	PCA Principal
Brittany Fangmeier	NRCA Principal
Carey Gilcher	GC Principal
Leslie Stauss	OC Principal

Parent/School Liaison:
Principals

Public/Other: None

II. **Approval of Agenda:**
Brett made a motion to approve the agenda. Mark seconded the motion, and the motion passed unanimously.

III. **Approval of Minutes: May 7, 2025**
Brett made a motion to approve the minutes. Mark seconded the motion, and the motion passed unanimously.

IV. **Public Comments: N/A**

V. **Old Business: No old business**

VI. **Consent Items:**
A. Revised Parent and Staff Handbooks (All Schools)
B. Approve the 25-26 Comprehensive Reading Plans (All Schools)
C. Approve Mental Health Allocation Plans (All Schools)
D. Approve FSSAT Plans (All School)
E. Approve School Crisis Plan with Reunification and School Safety Officer Policy (All Schools)

F. Approve School Improvement Plans (OC & GC)
G. Approve Title 1 Parent Engagement Plans (OC & GC)

Chuck asked if any board members would like to move any consent agenda items to new business for discussion. The board did not have any questions regarding the consent items. Mark made a motion to approve the consent agenda items. Helen seconded the motion, and the motion passed unanimously.

VII. **New Business:**

A. Approve Financials (All Schools)
Richard gave an overview of the financials for all schools. Mark asked what the internal revenue was and why it was higher than projected. Richard explained the internal revenue is before and after care, field trips, donations, and loans. The revenue varies from year to year depending on enrollment and other factors. The projected budgets are completed 6-7 months prior to the new school year, and some line items are difficult to predict. Mark asked why the debt service at some schools was less than what we had budgeted for. Richard explained June financials are not completed yet and will catch up by the end of the fiscal year. Chuck stated that FORZA gave OC a recovery grant in the amount of $150,000 so the school could meet the bond requirements. Mark stated the importance of each school meeting its enrollment projections in order to balance the budgets. Mark motioned to approve the financials for all the schools. Helen seconded the motion, and it was unanimously approved.

B. Approve & Execute the Development Agreement between GC & BH
Discussion- Will gave a summary of the three Development companies that he met with. Will recommended using Building Hope based on our long-standing relationship. He also noted the costs to the school were less than the others. Mark asked why we are agreeing to an exclusive agreement with just one company. Chuck explained that they've been working with multiple groups for over a year, and the groups have not recommended any viable sites. He mentioned that the groups did not want to compete with each other when trying to secure a site. Brett asked about the location of the new site and if it would be in Lee or Collier. Will explained that it will be in a10 mile radius from the current location and Chuck stated it will be in Collier. Helen asked about the process and what the school would do with the current campus. Will stated that the school could sell the campus and pay off the bonds or lease the facility to another charter school. He said they will be working closely with Building Hope through the process. Brett made a motion to approve the Development Agreement with Building Hope. Helen seconded the motion, and the motion passed unanimously.

VIII. **Reports:**

- **Principal Reports:**
- **FORZA Education Management Reports:**

IX. **Comments from the Board:** (non-agenda items only)
Mark thanked Will and Jenna for all the hard work they've been doing to take the schools to the next level. Frank and Bett also thanked all the principals and employees for their continued hard work.

X. **Reconfirmation of Next Meeting Date: October 8, 2025**
Mark confirmed the next meeting date. The meeting was confirmed by all.

XI. Adjournment:

Mark made a motion to adjourn the meeting at 5:33 p.m. Frank seconded the motion, and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow up on any comments presented, in the most appropriate and time-effective manner.*

MINUTES FROM THE MEETING WILL BE AVAILABLE AT EACH SCHOOL & ON THE FOLLOWING WEBSITES:

PCAEDU.ORG
GCCAS.ORG
OCCSEDU.ORG
NRCAEDU.ORG