
MINUTES

I. Call to Order and Roll Call:

Mark called the meeting to order at 5:30 p.m.

School Board:

Mark McCabe	President
Helen Deitrich	VP
Gwen DaPore	Secretary

FORZA:

Chuck Malatesta	CEO
William Staros	RVP
Jose Rubio	RVP
Rafael Mestre	Budget
Trine Alfaro	Marketing

PCA:

Dawn Patterson	Principal
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Parent/School Liaison:

Dawn Patterson

Public/Other: None in attendance

II. Approval of Agenda:

Will mentioned the new policies that need to be added to the agenda that were recently implemented by FLDOE. Mark made a motion to approve the agenda. Helen seconded the motion and the motion passed unanimously.

III. Approval of Minutes: AUGUST 2, 2023 and SEPTEMBER 26, 2023

Helen made a motion to approve the minutes. Mark seconded the motion and the motion passed unanimously.

IV. Old Business: None

V. Public Comment: None

VI. New Business:

A. Treasurer's Report:

Rafael presented an update on the financials and asked if there were any questions. Mr. Malatesta explained that there were a lot of upfront costs at the beginning of the year such as additional curriculum, technology, and furniture due to the increased enrollment. He said as the year progresses the budget will begin to balance out. In addition, the costs for the modular classrooms will be

completed by December when they are removed. In addition, Mr. Malatesta explained the district wasn't paying the school on the correct number of students when the school year began but they met with the district to resolve the issue. The school is now being paid on the correct number of students and FORZA will continue to monitor each month.

B. Approve and Execute Financials: August and September 2023

Mark made a motion to approve the financials. Gwen seconded the motion and the motion passed unanimously.

C. Approve 3% Salary Increase for Returning Staff

Mr. Staros explained the school exceeded student enrollment projections and recommended a 3% employee increase. Mark made a motion to approve the increase. Gwen seconded the motion and the motion passed unanimously.

D. Approve New FLDOE School Policies

Mark stated that the board did not need a summary on the new policies since they were informed at the previous GC board meeting. Mark made a motion to approve the new policies. Gwen seconded the motion and the motion passed unanimously.

- 1. Revised Bathroom/Locker Room Policy**
- 2. Internet Safety Policy**
- 3. Name Deviation Policy**
- 4. School Safety Policy**
- 5. Student Online Information Protection Policy**
- 6. Threat Management Policy (CSTAG)**

E. Teacher's Special Magistrate Policy

Gwen made a motion to approve the new policy. Helen seconded the motion and the motion passed unanimously.

F. Approve Revised Parent-Student Handbook w/ Rev. Policies

Gwen made a motion to approve the revised handbook which includes the new policies. Mark seconded the motion and the motion passed unanimously.

G. Approve RFP for Nighttime Cleaning Services

Mr. Staros explained the process for the new RFP for nighttime cleaning for when the new facility is completed. Mr. Malatesta asked the board if they would also approve FORZA to select the vendor since the next board meeting is not until February and the new facility will be completed in January. Mark

made a motion for FORZA to proceed with the RFP and to make the selection on behalf of the board. Gwen seconded the motion and the motion passed unanimously.

VII. Reports:

A. Principal's Report:

B. FORZA Education Management Report:

VIII. Comments from the Board: (non-agenda items only)

Gwen told Mrs. Patterson she is doing a great job.

IX. Reconfirmation of Next Meeting Date: February 7, 2024

X. Adjournment

Mark made a motion to adjourn at 6:01 p.m. Gwen seconded the motion and the motion passed unanimously.

**Individuals wishing to address the Board of Directors under Public Comments, are requested to sign-up prior to the beginning of the meeting by emailing Info@FORZAedu.com or by stating your name during Roll Call and requesting to speak. Individuals are limited to three minutes to present their comments.*

***The Board of Directors will not respond to extended public comments during the meeting, however, will follow-up any comments presented, in the most appropriate and time-effective manner.*

Minutes from the Meeting will be available at the following location:

PARRISH CHARTER ACADEMY Website: PCAEDU.ORG